

**MANDATORY DISCLOSURE OF THE INSTITUTE  
GANAPATI INSTITUTE OF ENGINEERING & TECHNOLOGY  
(POLYTECHNIC)**

1. Name of the Institution : GANAPATI INSTITUTE OF ENGINEERING &  
TECHNOLOGY (POLYTECHNIC)

2. Address : At-Gopinathpur, Mathasahi, Bhairpur, Jagatpur, Cuttack

3. Name and address of the Trust/ Society/ Company and the  
Trustees **Ganapati Foundation Trust**

Address : Gopinathpur, Mathasahi, Bhairpur, Jagatpur, Cuttack-754200

Mobile 9437019869, E.Mail: [contactgiet@rediffmail.com](mailto:contactgiet@rediffmail.com)

4. Name and Address of the Principal: Prof. Lalatendu Dash

Address : Gopinathpur, Mathasahi, Bhairpur, Jagatpur, Cuttack-754200

Mobile-9861037826

E-Mail : [contactgiet@rediffmail.com](mailto:contactgiet@rediffmail.com)

Name of the affiliating University governance

SCTE&VT, Odisha, Bhubaneswar

**Position in Governing Body.**

- |    |                         |           |
|----|-------------------------|-----------|
| 1. | Mr. Rabindra Nath Bhol, | Chairman  |
| 2. | Mr. Manoranjan Bhol,    | Secretary |
| 3. | Sri Chittaranjan Bhol,  | Member    |
| 4. | Sri Jitaranjan Bhol,    | Member    |

5. Sri Jyotiranjana Bhol, Member
6. Mrs Sagarika Bhol, Member
7. Sri Amiya Kumar Mohapatra, Member
8. Sri Prasanta Kumar Swain, Member
9. Sri Prakash Kumar Nayak, Member

- Members of Academic Advisory Body
- Frequently of the Board Meeting and Academic Advisory Body
- Organizational chart and processes
- Nature and Extent of involvement of Faculty and students in academic affairs/improvements.
- Mechanism/ Norms and Procedure for democratic/ good Governance
- Student Feedback on Institutional Governance/ Faculty performance  
( Institute website)
- Grievance Redressal mechanism for Faculty, staff and students :  
( Institute website)
- Establishment of Anti Ragging Committee:

## **INTERNAL COMPLAINT COMMITTEE (ICC)**

As per the instruction of AICTE, It is mandatory for every workplace to have an Internal Complaint Committee that would a critical role in prevention, prohibition and redressal of sexual harassment at the workplace, The ICC has a responsibility to establish an effective internal complaints procedure, where

- Assurance that no victimisation will result from making a complaint.
- Procedure is well documented, available and in accessible formats,
- Members who manage complaints are well trained
- Assistance is provided in the form of language interpreters as needed for parties to a complaint
- Ensuring the process is confidential, independent and based on principles of natural justice
- Ensuring the process has clear timelines
- All conflicts of interest are managed appropriately

Hence the following faculties members are appointed as a member in this above committee

1. Shobana Samrпита Panda - Lecturer(Math &Sc.) -Member - 8895426068  
&  
Presiding Officer
2. Prachi Swain - Lecturer(Math&Sc) - Member - 7873149557
3. Sangita Nayak - Librarian - Member - 9853467516
4. Sabyasachi pattanaik - OIC(Admin) - Member - 9437962959
5. Pravat Swain - Lecturer (Mech Engg) - Member - 9132515971
6. Laxmipriya Swain - Lab.Ast.(Civil Engg) - Member - 8260902100
7. Rashmita Sethi - Lecture Member -9937492414
8. Manorama Bhuyan Lab.Ast. Member

In order To eradicate ragging ,To ensure and facilitate peaceful and disciplined stay of the newly admitted students in this polytechnic including Hostel, the following committees are here by constituted as per the instruction issued by A.I.C.T.E New Delhi. The members of the committees, through their strict vigilance. Will ensure ragging free. harassment free & homely atmosphere in the Polytechnic .If any untoward incident including ragging activity is noticed or reported it has to be brought to the notice of the Anti-Ragging Monitoring Cell forth with.

## **ANTI-RAGGING COMMITTEE(ARC)**

A. Hostel:

<b>BOYS HOSTEL</b>	<b>GIRLS HOSTEL</b>
<ol style="list-style-type: none"><li>1. Sri Sabyasachi Pattanik(OICAdmin)</li><li>2. Sri Rashmi Ranjan Lenka(Sr.Lect.Mech)</li><li>3. Sri Ramakanta Behera(Sr.Lect.Math&amp;Sc.)</li><li>4. Sri Bibhu Ranjan Samal(Sr.LectCivil.)</li></ol>	<ol style="list-style-type: none"><li>1.Sri Ramakanta Behera(Sr.Lect.Math&amp;Sc.)</li><li>2.Mrs Sobhna Samrpita Panda(Lecturer)</li><li>3.Mrs Subha Swapna Pradhan(Lecturer)</li><li>4.Miss.Radharani Jena  Lab.Asst.(Math&amp;Sc.)</li></ol>
<p>The above members of the committee shall frequently visit the Hostel besides there will be surprise visits by committee members.</p>	

Concern members of the Anti ragging Committee are to submit a report to the ragging Monitoring cell every week duly signed by all Members.

**B. Institution Building, All the departments, library, Canteen etc.**

<b>Institution Buildings</b>	<b>Inside campus</b>	<b>Inside &amp; Outside campus including canteen</b>
Sri Bhabani Sankar Sahoo	Mrs Sobhna Samarpita Panda	Sri Bibhu Ranjan Samal
Sri Subhransu Sekhar Barik	Mr.Asit Kumar Mohany	Sri Bhabani Sankar Sahoo
Sri Rupak Kumar Sahoo	Mr. Amiya Ranjan Das	Sri Subhransu Sekhar Barik
Sri Bibhu Ranjan Samal	Mr.Kartik Chandra Senapati	Mr.Rupak Kumar Sahoo
Mrs.Sobhana Samarpita Panda	Mr.Sudipta Kumar Das	Mrs. Laxmipriya Swain
Mr.Smrutiranjana Pattanaik	Miss.Prachi Swain	Mr .Sashi Bhushan Pattanaik
Mr .Susanta Behera	Miss.Pragyan Paramita Pati	Mr .Sukanta Pradhan
Mrs.Laxmipriya Swain	Mr.Sushanta Behera	Mr.Kartik Chandra Senapati
Mr .Sashi Bhushan Pattanaik	Miss.Sangita Nayak	Mr.Pravat Kumar Swain
Miss. Ayusha Pursty	Mr.Sagar Kumar Khuntia	Mr.Subhrajit Biswal
Miss .Rashmita Sethi	Mr.Priyabrata Tripathy	Miss.Radharani Jena
Mr .Kapilendra Sethi	Mr.Subrat Kumar	Miss.Ayusha Pursty
	Grahacharya	Mr.Timeswar Mallik
		Mr.Kapilendra Sethy

### **C.Anti ragging Monitoring Cell.**

<b>Anti ragging Monitoring Cell.</b>
<ol style="list-style-type: none"><li>1. Sri Lalatendu Dash (Principal)</li><li>2. Sabyasachi Pattanaik(OIC Admin)</li><li>3. Sri Rashmi Ranjan Lenka Sr.Lecture ( Mechanical Engg)</li><li>4. Sri Ramakanta Behera Sr.Lecture ( Math &amp; Science)</li><li>5. Mrs Sobhna Samarpita Panda( Lecturer in Physics)</li><li>6. Bibhu Ranjan Samal Sr.Lecture (Civil Engg)</li><li>7. Mr.Rupak kumar Sahoo Sr.Lecturer (Electrical Engg)</li></ol>

## Establishment of Committee for SC/ ST **FORMATION OF SC/ST RESERVATION**

The SC/ST committee has formed as per the guidelines from AICTE approval process hand book for the academic year 2021-2022 and the Schedule caste and Schedule Tribe (Prevention of Atrocities) act 1989, No 33 of 1989 and dated 11/09/1989 with following faculty member.

<b>SI No</b>	<b>Name of the faculty</b>	<b>Designation</b>
1.	Mr.Amiya Ranjan Das	Member
2.	Mr. Subhransu Sekhar Barik	Member
3.	Mr. Ramakanta Behera	Member
4.	Mr. Rashmi Ranjan Lenka	Member
5.	Mr. Bibhu Ranjan Samal	Member

The above committee will look after any cases related to SC/ST students who are persuing their studies in this institute.

- Internal Quality Assurance Cell
- Programmes
  - Name of Programmes approved by AICTE : Diploma in Engineering
  - Name of Programmes Accredited by AICTE : No
  - Status of Accreditation of the Courses : Nil
  - Total number of Courses : 04
  - No. of Courses for which applied for Accreditation: Nil
  - Status of Accreditation – Preliminary
  - For each Programme the following details are to be given:
    - Name: DIPLOMA in Engineering
    - Number of seats : 360
    - Duration : 3 Years
    - Cut off marks/rank of admission during the last three years
    - Fee : As prescribed by Fee Structure Committee, Odisha
    - Placement Facilities
    - Campus placement in last three years with Minimum salary : Rs. 11500/-
    - per month Maximum salary : Rs 21000/-
    - per month Average salary : Rs. 16250/-
- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details:
 

Details of the Foreign University

  - Name of the University
  - Address
  - Website
  - Accreditation status of the University in its Home Country
  - Ranking of the University in the Home Country
  - Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in



terms of pursuit of higher studies in India and a broad and job both within and outside the country

- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following:
  - Programme Focus
  - Number of seats
  - Admission Procedure
  - Fee
  - Placement Facility
  - Placement Records for last three years with minimum salary, maximum salary and average salary
- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval
  
- Faculty
- Branch wise list Faculty members:
  - Permanent Faculty
  - Adjunct Faculty
  - Permanent Faculty: Student Ratio : 1:25
  - Number of Faculty employed and left during the last three years :
  
- Profile of Director/ Principal/ Faculty  
For each Faculty give a page covering with Passport size photograph
  - Name
  - Date of Birth
  - Unique id
  - Education Qualifications
  - Work Experience
    - Teaching
    - Research
    - Industry

- others
- Area of Specialization
- Courses taught at Diploma/ Post Diploma/  
Under Graduate/ Post Graduate/ Post  
Graduate Diploma Level
- Research guidance
  - No. of papers published in National/  
International Journals/ Conferences
  - Master
  - Ph.D.
- Projects Carried out
- Patents
- Technology Transfer
- Research Publications
- No. of Books published with details